

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**October 17, 2020 – Edmonton, AB**

**Attendance:**

- Grandmaster Su Hwan Chung, Mr. Darrel Pendry, Master Shelley Vettese-Baert, Master Harvey Strome, Master Kevin Mejia, Master Jim Rennie, Ms. Shaune-Marie Hiebert, Ms. Cindy Richardson

**Regrets:**

- Master Shawn Arsenault, Dr. Terry DeFreitas, Master Sandy Bowman

**Guests:**

- Ms. Cheryl Lezarre

**1. Call to Order**

- The meeting was called to order by Grandmaster Chung at 1:00pm.

**2. Additions to the Agenda**

- None

**3. Approval of Minutes from Previous BOD Meeting**

- **Motion by Mr. Pendry that the Minutes from the March 7, 2020 Board of Directors Meeting be accepted by the Board of Directors. Seconded.**

**4. Directors' Reports**

**1. Referee Chair Report**

- Master Strome gave the Referee Chair Report.
- The Referee Committee has been working on Proposed Referee Committee Standard Operating Guidelines (see section 6).

**2. Coaching Chair Report**

- Master Vettese-Baert gave the Coaching Chair Report.
- Upcoming team training sessions have been put on hold until Alberta Provincial guidelines permit.
- Discussion of online options for athlete training and competition.
- Chair will explore options and bring forward to BOD for consideration.

**5. Appointment of Work Group to Address Bylaw Changes**

- Master Strome and Master Rennie will co-chair a committee to look at the current Bylaws and suggest revisions. The committee will look to add one more person and revisions will be submitted to either legal counsel or an ATA member with extensive knowledge of bylaws and constitutions.

- Master Strome and Master Rennie will report progress to the BOD and have a final draft ready for review for the next BOD meeting.

**6. Discussion of Proposed Referee Committee Standard Operating Guidelines**

- The Referee Committee submitted a proposal for Referee Committee Standard Operating Guidelines. Key changes include: clear guidelines, promotion of referees, poomsae and kyourgi referee streams and education outside of seminars. A final draft will be ready for the next BOD meeting.

**7. Next Meeting Date**

- Next BOD Meeting Date December, 2020.

**8. Adjournment**

- Meeting adjourned at 1:30pm.