

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**November 18, 2022 – Virtual**

**Attendance:**

- Su Hwan Chung, James Rennie, Harvey Strome, Shawn Arsenault, Terry DeFreitas, Kevin Olsen, Cindy Richardson, Linda Kwan, Tracy Bonertz

**Regrets:**

- Ben Couturier, Kevin Mejia, Shaune-Marie Hiebert, Joo-han Cha

**1. Call to Order**

- The meeting was called to order by Grandmaster Chung at 7:05pm.

**2. Additions to the Agenda**

- Athlete Funding Distribution 2023
- 2023 Consulate Cup Update

**3. Approval of Minutes from Previous BOD Meeting**

- **Motion by Master Strome that the Minutes from the October 12, 2022 Board of Directors Meeting be accepted by the Board of Directors. Seconded.**

**4. Directors' Reports**

Coaching Director – Master Mejia submitted a Coaching report, which included that the first Provincial team training was a success. The first session was for grassroots (green belt +) athletes followed by black belt competitors. Each session had approximately 20 attendees. Future sessions are expected to be larger as many people were absent with the flu/other illnesses.

Master Mejia also submitted a proposal for 2023 Alberta Taekwondo Association Athlete Funding Allocations. **Motion by Master Strome that the Board approve Athlete Funding Allocations as submitted. Seconded. Approved.**

Treasurer - Master Bonertz requested a monthly summary of income and expenses for the Association. This will be forwarded monthly.

Referee Director - Master Richardson submitted revised wording for the READ (Referee Education and Development) Policy, regarding out of Province educational opportunities. **Motion by Master Rennie that the Board adopt the revised READ Policy. Seconded. Passed.**

Master Richardson reported that the November 4th Referee Seminar in Westlock had 18 people in attendance, with many anticipating completion of certification at the Whitecourt Tournament on November 26th. Master Richardson anticipates holding 2 - 3 more referee seminars in 2023, including in Southern Alberta.

## 6. Equipment Purchases

Master Arsenault presented a quote from Shield MAS for 770 floor puzzle mats, with an estimated delivery time of 10 - 12 weeks from order date (potentially January 2023).

Discussion will be continued on November 26th at the next sanctioned event, including the purchase of a 21' trailer for transporting mats to events as well as storage of both mats and trailer. Further discussion also needed regarding square vs. octagon rings.

## 7. Social Media/Video Project

Master Rennie has confirmed that Anita Hicks will be developing 4 video campaign templates to help bring more online awareness to Taekwondo in Alberta, that can be used by every member club (editable with their own logo and club information). A sub-committee consisting of Grandmaster Chung, Master Rennie, Master Arsenault and Master Mejia will approve the videos.

## 8. Legacy Project

Master Rennie proposed that the ATA enter into an agreement with Chris King to provide ZOOM format, recorded video interviews with Masters and Instructors of the ATA. A sub-committee consisting of Master Rennie and Grandmaster Chung would develop a list of questions and provide names of interviewees. The ATA would offer \$30 per hour (to a maximum of 33 hours) to conduct, edit and present finished recordings. **Motion by Master Rennie to approve appointment of the sub-committee and budget of \$1000.00 for this project. Seconded. Approved.**

## 9. 2023 Consulate Cup

Master Cha has secured a venue for the 2023 Consulate Cup. The venue has requested a deposit by the end of November, 2022. Grandmaster Chung will contact the Grandmasters Society to confirm their support of the event no later than end of January, 2023. The Calgary Korean Women's Association has confirmed that they will provide volunteers for the Korean Culture portion of the event.

## 10. Executive Director Compensation

Cheryl Lezarre left the meeting at 7:46pm while the topic of Executive Director Compensation was discussed. Returned at 7:55pm. The Secretary-General and Treasurer will research and discuss best practices and current compensation levels for this position and report to the Board within two weeks.

## 11. Next Meeting Date

- TBD

## 12. Adjournment

- Meeting adjourned at 8:00pm.