

**Minutes**  
**Board of Directors Meeting Alberta**  
**Taekwondo Association**  
**February 16, 2023 – Virtual**

**Attendance:**

- Su Hwan Chung, James Rennie, Harvey Strome, Cindy Richardson, Linda Kwan, Joo-han Cha, Ben Couturier

**Regrets:**

- Shaune-Marie Hiebert, Shawn Arsenault, Terry DeFreitas, Kevin Olsen, Tracy Bonertz, Kevin Mejia

**1. Call to Order**

- The meeting was called to order by Grandmaster Chung at 8:00pm.

**2. Additions to the Agenda**

- none

**3. Approval of Minutes from Previous BOD Meeting**

- **Motion by Master Cha that the Minutes from the January 12, 2023 Board of Directors Meeting be accepted by the Board of Directors. Seconded.**

**4. Directors' Reports**

2nd Vice Chair - Master Cha updated the Board regarding the Korean Consulate tournament. There will be a new contact person for the Korean Association.

Referee Chair - Master Richardson reported that the ATA Referee Seminar & Sparfest hosted at Elite Taekwondo in Edmonton on Saturday, February 11th had 35 people registered and there was extensive practice of skills during the Sparfest for both referees and athletes. An second referee seminar will be held at Red Phoenix Taekwondo in Calgary on March 12th.

**5. 2023 Alberta Open - March 25th**

Two changes were discussed and agreed to implement for the tournament:

1. Requirements for coaching at the color belt level will be waived for the remainder of this tournament season (to August 31, 2023). Beginning September 1, 2023 the requirements will again be in place for sanctioned events. The ATA will request to hold numerous AI courses this year to ensure that coaches have access to training.
2. WT Sport Poomsae Uniforms will be encouraged but not mandatory.

Volunteer t-shirts and registrant give-aways (logo flashlights) will be ordered.

A Facebook Ad campaign will be implemented for the month prior to the event.

Promotions/Invitations - Master Richardson distributed invitations while in Yellowknife and at the Elite Referee Seminar. She will also distribute at the Calgary Referee Seminar and at upcoming Saskatchewan tournaments. Board members were encouraged to email and distribute information to their contacts. Master Cha will distribute to instructors/clubs at the upcoming Canada Open event.

The need for Volunteers was emphasized - a link to the SignUp.com form will be sent to the Directors for distribution to their contacts and students. The link will also be posted on the ATA's Facebook page.

Master Eric Wah will be recognized at the 2023 Alberta Open. Grandmaster Chung will invite Master Wah to the event.

#### **6. 2023 Annual General Meeting - March 26th**

The notice of the AGM will be distributed to members on March 18th, well in advance of the 30 day notice requirement.

Directors will be asked to present a written report of their portfolio at the AGM.

#### **7. Smaller Events/SparFest**

Master Richardson will form a committee to develop ideas on how the ATA can support smaller events/SparFests in the province.

#### **8. Purchase of mats and update on trailer/storage**

Puzzle mats (600) have been delivered. Master Cha will contact Master Arsenault regarding the status of a trailer/storage for the mats and the possibility of cleaning the mats prior to the Alberta Open event.

#### **10. Next Meeting Date**

- March 16, 2023 at 8:00pm

#### **11. Adjournment**

- Meeting adjourned at 9:00pm.