



Alberta Taekwondo Association

Board of Directors Meeting #3, Minutes

Date: November 27, 2004
Location: Whitecourt, AB
Time: 1840h

Attendees: Master Jim Rennie, Master Simon Chung, Master James Lo, Mr. Len Tucker, Mr. Jeremy Wilhelm, Dr. Terry DeFreitas, Master Paul Mollins, Master Robin Peterman, Master Sandy Bowman
Absent: Master Linda Kwan, Master Yoon Ha, Mr. David Zyluk

1. Call Meeting To Order –Chairman

1.1- Additions to Agenda

- New business proposal for tournament management – Master Peterman

2. Review Minutes Of Last Meeting

2.1- Acceptance/Changes of Minutes

Minutes were reviewed and accepted.

3. Old Business (From Previous Meeting Minutes)

- Tracksuits
- Roles and responsibilities of each Director

4. Officers and Directors Reports

▪ Chairman – Master Jim Rennie Sr.

It was noted that there is a critical and immediate need for more attention to Alberta Sport issues. Master Rennie shared information that Scott Fraser went to him so we can coordinate better with Alberta Sport in the future. Alberta Sport has outlined a complete system so we know exactly what we need. This information was handed out to Directors.

There was a meeting that took place with two representatives from Hinton regarding the Alberta Winter Games – we would like to get Taekwondo included in these Winter Games in 2006. Action required by Secretary General Len Tucker and Cheryl to get the application processed.

Martial Arts National Placement at the Worlds in Korea – CTA plans to fund the next event and have team trials for the demonstration team (suggestion only, not a fact).

- **1st Vice Chairman – Master Simon Chung**

Master Chung noted that Team Training has been successful.

Master Chung also mentioned that it was necessary for him to sign documents for Alberta Registries (for Annual Returns which were not issued for the last three years), on behalf of Master K.H. Min in order to continue to remain an active Society and receive funding from Alberta Sport. Master Chung signed these reports, as it was a requirement that a previous Director from the time period in question sign them.

Regarding an ATA phone line – previously, phone messages went to Master Min's Dojang and a 2nd phone line was necessary. Master Rennie will follow up on that phone line & number with Master Min.

Master Chung requested that Directors respond quickly to urgent requests via e-mail in order to organize Provincial tournaments.

- **2nd Vice Chairman – Master James Lo**

Master Lo would like a mandate for more accountability throughout the ATA to make sure that financial statements are cleared.

- **Secretary-General – Mr. Len Tucker**

The ATA has not sent Annual Returns for the past 3 years to Alberta Registries. This matter has been corrected, and Alberta Registry has revived the society. Documents will be forwarded to Mr. Zyluk so he can set up the new bank account.

Master Chung suggested that it is unnecessary to have a 'webmaster' for the ATA website when we can change it directly. Suggestion by Master Rennie that Cheryl contacts Greg and if there are further problems then we do this. **Motion by Dr. DeFreitas to remove control of the website from Greg Matheos (webmaster), with the secretary of the ATA having control. In favor – 5, opposed – 3, abstained – 1. Motion carried.** Master Peterman suggested that the website may be taken down if we tell him we are taking over – also commented that the contract is with Master Pellerin and that he has the documents. The problem is that we have not seen the contract – no one knows the details and none of the previous Directors responsible for the contract will respond. This makes it impossible to negotiate with Greg with regards to the website. Master Peterman noted that transferring the name is \$58.00 – this was necessary in order to continue the website. Registration ran out and this had to be paid immediately to reserve the website name.

- **Treasurer – Mr. David Zyluk**

No report. There was discussion regarding information requests to Master Mark Pellerin, who has not responded. Discussion as to strategies the ATA could follow ensued. A suggestion to send a registered letter was made. Master Rennie will contact Mr. Zyluk and Master Pellerin regarding documents and financial statements on Monday. He will let Directors know by e-mail on Tuesday of the results.

- **Referee Director – Master Robin Peterman**

Referee proposal presented. Point #5 on the proposal, as pointed out by Master Rennie, notes that all the levels of referees may appear as a money-grab, where people can get a National level certification. E.g. you can jump from zero to National level. It was suggested that Master Kwan would need to agree on this suggestion, as she is National Referee Chair. Master Rennie states that he is unable to support the proposal at this time because of point #5, as the National level has allowed people to bypass the Provincial training.

Discussion of Provincial Referee course prior to January 8th – many weekends are taken up by the Christmas holidays – it was agreed that it was unlikely that a date can be organized prior to January 8th. Request from Master Peterman for tournament organizers to e-mail a list of referees who have been doing well at local tournament. Master Rennie suggested that the ATA draw from all the Directors with regards to Referee selection.

- **Technical Director**

Absent – no report given.

- **Membership Director – Master Linda Kwan**

Absent – no report given. Master Peterman requested that each absent Director should send an e-mail committee report. **Motion made by Master Peterman that if a Director is unable to attend, they should send someone in lieu or send an e-mail report. Master Chung seconded – all in favor. Motion approved.**

- **Tournament Director – Master Sandy Bowman**

With regards to left over medals, Master Bowman will contact Master Pellerin. Jeremy Wilhelm mentioned that the medals at the Sundre tournament were of good quality. Master Bowman noted that he would bring 144 mats from Fort McMurray.

A proposed tournament package for Provincials was handed out. There was a request for the tournament deadline to be January 5th, rather than Friday. Suggested fees for color belt - \$40.00, black belt \$50.00. Weigh in will occur from 7:00 – 9:00pm. Drawing will be held Friday evening by hand, formal draw will begin for team trials of Senior belts only. Master Lo will confirm whether he can organize concession. Master Bowman will take the task of ensuring medals for Provincials.

- **Coaching Director – Master Paul Mollins**

Master Mollins noted that team training in Edmonton has been very successful to this point. He has noticed an improvement based on today's performance, especially technical performance in all the athletes.

Outstanding issues include a coaching program that should be initiated now that we have regular training. Master Mollins believes that the ATA should support NCCP training, offering theory courses.

Baseline performance testing needs to be scheduled. Suggested a fitness training 3-weeks prior to Nationals and after Provincials to ensure adequate recovery time. Master Mollins will send out a performance fitness test streamlined for fitness only, rather than technical. Possible testing date January 29th – will be added to instructor seminar, possibly done by Master Chung. No report on Calgary team training. Master Ken Froese commented that there is no team training in Calgary at this time. We would like to confirm this with Master Lee and Master Ha.

Master Mollins would like a response to his proposed budget for the Athletic Development Program. Junior involvement in athletic development - Master Mollins stated there is good participation from Junior A's. Presented macro-cycle program for Junior A's. Not sure about response for B's and C's at this point. Request response from coaches and Masters – would like to reintroduce National Training 10-week program after Provincials. Master Rennie requests a resending of the coaching budget and request for comments. Suggests Master Mollins arrange a training session with BC prior to National Championships. Junior A's will be included in the ranking program for the ADP – 25% from Alberta Cup tournaments to Junior A's only. Master Mollins would like discussion on sanctioned tournaments and ranking system for AB athletes.

Master Mollins is organizing an Olympic Training camp at Grande Prairie on his own and this is open to all Alberta athletes, December 27 – 29th. For more information, contact Master Mollins.

- **Athlete Director – Mr. Jeremy Wilhelm**

Mr. Wilhelm would like clarification on whether a round-robin single elimination or recharge system will be in effect at Provincials - need to establish prior to January 8th. Suggests that all tournaments follow the same format – either round robin or recharge. Master Bowman would like to email an established format – will do so this week. Motion by Master Rennie that the Tournament Director will establish a tournament format for Provincials and that all tournaments following Provincials will follow the same format. This will include all sanctioned tournament in the future. Master Rennie retracted the motion as Master Bowman has agreed to take care of it immediately. Suggestion by Master Peterman that we check all athletes with a 10-count for concussion.

- **Medical Director**

Concussion tracking for the last 2 tournaments has been helpful to the Directors. There is a form for concussion report that Dr. DeFreitas and Master Peterman as referee chair will use to continue tracking head injuries in Alberta athletes.

Dr. DeFreitas will try to be available at team training in Edmonton as often as possible to check on the athletes. There will be a charge for taping at provincials: 5.00 flat rate, no charge if you have your own tape.

5. New Business

Master Bowman requests we find out whether Nationals 2005 will be open or closed.

Master Rennie suggests that we limit ATA sanctioned events to 5 – the proposal states that the host has to provide all the requirements for sanctioned tournaments. There are concerns regarding referees, medical and mats. Noted that sanctioned tournaments through the ATA may not be appropriate at this time as we have no way of ensuring success of the tournaments that may be badly run – maybe ‘approved’ rather than ‘sanctioned’. Tournaments approved this year were Red Deer, Calgary, Master Min’s, Master Chung’s and the Whitecourt tournament for a total of five. Suggestion that we continue as ‘Alberta Cup’ rather than ‘Alberta Sanctioned’. Master Bowman suggested that posters should say ‘approved’ rather than ‘sanctioned’. Master Rennie suggested that Tournament Director e-mail interest in becoming a part of the approved tournament set – then we will set the criteria.

Ranking for ADP from tournaments: Gold – 5, Silver – 3, Bronze – 1. Provincials remain the same at Gold – 5, Silver – 3, Bronze – 1. Athletic development fitness testing: 10 - 5 – 3 – 2 – 1, for each Olympic class, male and female. Two cheques will be given out, one for AB cup standings, one for Provincials. Top 10 athletes will be eligible for AB Cup standings, and Provincial placements will be used for Provincial funding. For this year, points will not include Provincials as all Alberta Cup tournaments have already gone by.

Tournament Management Guidelines proposal by Master Peterman – general guidelines for organization, including head contact, type of rounds, provincial team trials and sequence of events. Master Bowman will review and revise as necessary.

Master Bowman stated that we will have results after January 8th regarding points of the top athletes. Motion by Master Rennie suggesting that coaching selections occur based on the meeting proposal of January 7th. Suggest that this be a New Business item and that selection of coaches for Nationals be decided on January 7th. Master Peterman suggests that the criteria for coaching selection will probably be changed, rather than being based on the number of gold medalists. Since we have had success with the weekly Alberta training we should take into account the effort made by the coaching staff, and not base selection solely on medal count. January 7th meeting will be a General Meeting.

Master Bowman motioned that “AB sanctioned” tournament be changed to “AB approved” tournament after January 8th – point system will be revised and this will be e-mailed to members. Seconded by Jeremy Wilhelm. Motion carried.

AB tracksuit organization – Jeremy Wilhelm and Tara Rennie have agreed to take responsibility for these. Distribution of minutes of meetings – agree to perhaps send all minutes to Main Dojangs.

6. Adjournment – 2036h.