



Alberta Taekwondo Association

Board of Directors Meeting #5

Date: April 24, 2005

Location: Tiger Taekwondo Dojang, Edmonton

Time: 12:15pm

Attendees: Master Jim Rennie Sr., Master Simon Chung, Master James Lo, Master Linda Kwan, Master Paul Mollins, Mr. Len Tucker, Mr. David Zyluk, Dr. Terry DeFreitas, Ms. Tara Rennie (representing Jeremy Wilhelm)

Absent: Master Yoon Ha, Master Robin Peterman, Master Sandy Bowman, Mr. Jeremy Wilhelm

1. **Call Meeting To Order – Chairman**
2. **Review Minutes Of Last Meeting**
3. **Old Business**
4. **New Business**

a. Athlete Representative Report (Jeremy Wilhelm, given by Tara Rennie):

1. Concern was expressed over the tardiness of funding money for athletes - would like to see athletes getting cheques at the Nationals competition.
2. Both junior and senior athletes are pleased with the team training this year, with the athletes feeling it was even a step up from last year. Thank you to Master Chung for providing his Dojang for training, and to Master Chung & Master Mollins for facilitating team training.
3. There are some concerns about how to continue improving the training in Alberta. Experience of Alberta athletes is lacking, and input is needed on how to improve in this area – suggestions to have athletes compete at the US Open or train in Korea.
4. Athlete feedback on the uniforms was good, though some didn't want to pay for them out of their funding. Perhaps next year tracksuits could be provided. Master Mollins suggested investigating the possibility of sponsorships for tracksuits for next year.
5. Number one concern among athletes is the referee 'agenda'. In the last 10 months there's only been one referee seminar and there is a need for more seminars to improve refereeing in Alberta; one idea is to have a number of tournaments that they must referee at before going up for testing. Alberta needs to have more referees at the National level. Also, discrepancies (inconsistencies) between tournaments have had a huge impact on athletes and their training.
6. Would like to see the new competition rules on the website.
7. Alberta Cup Funding – there is a big difference in this program over the last two years. It is felt that the results are more diluted this year as more tournaments are involved and athletes pick and choose which they will attend for points, resulting in less competition. It is important to have a set format for the tournaments, adequate referees, electronic scoring, mats, etc. The format is also important (e.g. recharge, single elimination, round robin) and should be communicated ahead of time to the competitors. The greater number of tournaments has the effect of an increase in costs to compete at tournaments, so net funding for athletes is less.

b. Coaching Committee Report (Master Paul Mollins):

1. There is potential for improvement of the ADP program. The element of team training has been successful. One problem is that Alberta has a lot of TKD schools and a lot of tournaments, resulting in poor attendance and less competition. Having a limited number of sanctioned tournaments is one possible solution; perhaps limiting the number of tournaments a school can hold. There is a need for organization and unity which would result in more well attended tournaments. Master Rennie suggested that a workshop be scheduled to address this concern. **Motion by Master Mollins that the ATA will come up with a proposal for sanctioned tournaments and a stated direction for the ATA – a work group will be set up to set guidelines on how these tournaments will be conducted, on a yearly basis. Motion seconded by Dr. DeFreitas – all in favor.** Master Chung noted a potential problem with other clubs not following protocol, yet being supporting by ATA members. Dr. DeFreitas suggested making the sanctioned tournaments 'black belt tournaments' to increase attendance. Master

Rennie noted that the ATA should not mandate Taekwondo 'businesses' but focus on supporting athletes and ATA programs. Master Mollins will set a workshop date and policies/procedures to be discussed.

2. The ADP program was initially created to increase the effectiveness of AB competitors, with the Alberta Cup a separate program – now they've been joined through ranking of points in tournaments. We need to have a policy in place that will make rankings fair for all athletes. Master Rennie suggested that 2005/2006 ADP guidelines be discussed at the above mentioned workshop.
3. It was agreed that a policy is needed to handle/disburse Alberta Cup funds as the current situation is not working. Athletes have not yet received Alberta cup funding and some tournaments that advertised as Alberta Cup did not deposit the money. Directors agreed that we need to clarify this system and run it through the ATA. Master Rennie suggested that Alberta Cup guidelines be discussed at the workshop.
4. Suggestions for ranking system: 2 points to enter sanctioned tournaments; 1 point for 1st, 2nd or 3rd place; 5 – 3 – 1 points for provincials; physical performance testing 5-3-1 points. Master Chung suggested that the 8 Senior divisions be combined for sanctioned tournaments (e.g. Fin/Fly, Bantam/Feather, Light/Welter, Middle/Heavy). Dr. DeFreitas suggested that international tournaments count for extra points (medal only), assuming a minimum number of competitors in the division. These suggestions will be taken into consideration for the upcoming workshop.
5. Targets are needed for ATA team training – this issue will be discussed at the May 13th meeting.

Membership Committee Report (Master Linda Kwan):

1. Some small clubs have not paid. There needs to be a policy in place for nonpayment or late payment.
2. Clarification of Black Belt Membership on Junior Provincial forms – 15 years & up will pay the Black Belt Membership fee of \$10.00.

1st Vice Chair Report (Master Simon Chung):

1. Approximately 40 people participated in Calgary Team Training – 8 of those were from Edmonton. Master Chan Lee's school was chosen as the training location as he is designated as the Calgary Technical Coach. It is hoped that team training will continue in Calgary.
2. The ATA has applied for a Hosting Grant from Alberta Sport at the request of Master Chung on behalf of Tiger Taekwondo (Organizing Committee) for the 2005 Junior Nationals (financial assistance towards hosting a major event) to offset expenses incurred by the Organizing Committee for Junior Nationals.
3. Alberta Junior Provincials:
 - 100 mats each will be supplied by: Master Mollins, Master Rennie, Master Chung and Master Bowman (10 x 10 rings). These mats will be provided free of charge to the ATA.
 - scoring systems – 5 minimum needed – 3 ATA + 3 from Master Ken Froese
 - concession – NAIT will provide
 - volunteer lunch – provided by Master Linda Kwan
 - referees/officials dinner – Master Peterman will be contacted to project this expense
 - height & weight needs to be accurate and included on the registration forms – draw will be made prior to the tournament; Friday night weigh-in; single elimination format
 - Master Peterman will be contacted regarding referees and weigh in
 - There will be a pre tournament Directors meeting held Friday, May 13th at the Coast Edmonton Plaza @ 7:00pm to discuss funding, tracksuits/doboks, officials selection to Junior Nationals, and dates for an ADP/Alberta Cup workshop

Referee Directors Report (Master Robin Peterman):

1. A written report from Master Peterman was sent to Directors by e-mail.
2. Master Chung expressed concern that a policy is needed for referee selection to National events. Master Rennie also expressed concern on how referees were selected. Concerns will be expressed to Master Peterman by Master Rennie, so that by the May 13th meeting there will be a policy in place.

Treasurer's Report (Mr. David Zyluk):

1. Position made that any financial transactions need an Executive motion, including all expenses.
2. Mr. Zyluk handed out a financial (to date) statement. **Mr. Zyluk motioned that the financial statement be accepted by the Board, seconded by Master Rennie Sr - all in favor.**
3. The Senior National funding proposal (funding for athletes and officials) was approved by the Board – there is approximately \$4300 left after the \$10,000 for the proposal is taken out. **Motion by Master Rennie to ratify the Grant Proposal, seconded by Mr. Zyluk – all in favor.** Cheques will be sent out within the next two weeks. The goal for next year is to get the funding cheques ready for the athletes by Nationals.
4. The roll of Treasurer was discussed. Mr. Zyluk would like to put together a financial policy manual this summer for the Board. He would also provide a full day workshop on working together. Mr. Zyluk made the point that the Board was responsible (and liable) for mismanagement of funds, therefore we must be confident of expenses before funds can be released. There has still been no transfer of final financial statements from the previous ATA Treasurer. The outstanding telephone bill from the previous executive needs to be followed up, we still have no idea who was using the phone after the executive was disbanded. Dr. DeFreitas again requested that an itemized phone bill be submitted to the ATA for review. **Motion by Master Rennie to send a letter to Telus letting them know that Mark Pellerin is no longer the contact for the ATA and that the bills, including past bills, are to be sent to the new treasurer (Mr. Zyluk) who will also be authorized as the new ATA contact, seconded by Master Mollins – all in favor.**
5. Suggestion that the ATA begin a reserve fund (10% from each tournament) to hold for future issues and to allow us to budget for future tournaments, which would eliminate guessing on finances. Mr. Zyluk will contact Cheryl after May 11th (Junior Provincial registration deadline) to get the tournament financial statement.
6. E-mail communication is not working as some members of the Board selectively respond to e-mails. Suggestion that there be an Executive meeting every 2 months to approve expenses; quarterly meeting of the entire Board. If possible, schedule these meetings 6 months in advance.
7. There is an outstanding NSF cheque from Everal Wright (\$60.00) to follow up on.
8. Royal Bank deposit cards (deposit only) have been secured. Cheryl will receive one to deposit funds; one to Master Kwan (Membership Chair), one to Master Peterman (Referee Chair); one spare.
9. Suggestion that Board etiquette needs attention and that cooperation and support is needed from all Board members.

Medical Committee Report (Dr. Terry DeFreitas):

1. A portable lactic acid blood test was done with the National team - would like to do the same protocol with the Provincial team.
2. Would like to start working on a minimum weight calculation.
3. Update on medical issues: At the World Championship in Spain, an athlete kicked someone in the face who did not have a mouthguard. The winning athlete cut his foot, along with the extensor tendon, and will have to have surgery on the tendon and be in a cast for 6 weeks, total rehab time 12 weeks. Moral of the story: Coaches should make sure the opponent is wearing a mouthguard.
4. There were no restrictions on taping at the World Championships – AB should follow this lead.

Chairman's Report (Master Jim Rennie Sr.):

1. Taekwondo Canada has sanctioned a Demonstration Tournament for June 25/26, 2005 in Edmonton. The ATA was not contacted by Taekwondo Canada prior to awarding this event, and due to the ATA's commitment to Junior Nationals, we are unable to support this tournament.
2. Several ATA members are running for positions on Taekwondo Canada's Board of Directors. These include:
Dr. DeFreitas – Medical Chair by acclimation; Master Kwan & Master Marsh – Referee Chair
Master Froese & Master Ha – Tournament Chair; Master Chung & Master Min – VP Martial Arts
Congratulation to all for being nominated; Alberta is playing a prominent role in National events.

5. Adjournment

Motion to adjourn at 2:20pm by Master Rennie.