

Alberta Taekwondo Association  
Board of Directors Meeting Minutes

March 22, 2008

**Opening Remarks:** The Annual General Meeting (AGM) of the Alberta Taekwondo Association (ATA) was held on March 22, 2008 at the Four Points Sheraton Hotel in Calgary, Alberta. At this AGM, 12 members were elected to the Board of Directors (BOD) for a 2 year term. As per the ATA by-laws, immediately following the AGM, the 12 elected officers held a BOD meeting to determine the members of the Executive Board and the portfolios of the remaining directors. These are the minutes from the BOD meeting immediately following the AGM.

It was agreed among the officers present that Su Hwan (Simon) Chung would preside over the meeting. Meeting called to order at 12:00 noon on March 22, 2008 at the Calgary Four Points Sheraton Hotel.

Simon Chung congratulated the newly elected Board of Directors and expressed his appreciation for all the directors' continued commitment to the development of the ATA and its members.

**Present:**

Simon Chung, James Lo, Myung Ok Yu, Linda Kwan, David Zyluk, Jim Rennie, Eric Wah, Ken Froese, Steven Bartley, Tracy Bonertz, Terry De Freitas, Magdalena Szczotka

**Election:**

A motion was made by Jim Rennie and seconded by Eric Wah that the method of voting would be by a show of hands. All present voted in favor. Nominations were accepted for each of the positions and voted upon. The result of the elections was as follows:

President/Chairman	Su Hwan (Simon) Chung
1 <sup>st</sup> Vice Chairman	James Lo
2 <sup>nd</sup> Vice Chairman	Myung Ok Yu
Secretary General	Linda Kwan
Treasurer	David Zyluk
Technical Director	Jim Rennie
Referee Director	Eric Wah
Tournament Director	Ken Froese
Coaching Director	Steven Bartley
Membership Director	Tracy Bonertz
Medical Director	Terry Defreitas
Athlete Director	Magdalena Szczotka

**New Business:**

Master Chung established and appointed 3 members to form an Ethics Committee. The Chair of the Committee is Master Jim Rennie, and the other 2 members are Mr. David Zyluk and Master Thai Le.

The President requested that the Coaching Director, Master Steve Bartley establish a coaching committee and appoint 3 provincial coaches. It was recommended that the coaching director work closely with the Athlete Director for the benefit of the athletes. The first matter of business at hand to address was the upcoming Junior Nationals in April. Master Bartley to secure a training location on site at the Junior Nationals event for Alberta Team Training.

Mr. David Zyluk gave each director/committee chair an idea of the past budget (revenues and expenditures) in their respective areas. He distributed a copy of the budget that was approved by the previous Board on February 23, 2008. The current Board will review the budget at a future

meeting. Master Chung requested that each director prepare a budget for their relevant areas and take into consideration that the end of the fiscal year is August 31.

A motion was made by Mr. David Zyluk and seconded by Master Simon Chung that there be a change of signing officers for the chequing account at the association's bank. As part of the motion, that there be 3 signing officers and that the cheques need to be signed by 2 of the 3 signing officers and that it be mandatory that the Treasurer be one of the 2 signing officers on each cheque. Moreover, the Treasurer will be the second signature on the cheque, signing only after one of the other signing officers has signed. Given geographical considerations, it was recommended that the other 2 signing officers be Master Myung Ok Yu and Master Ken Froese.

Mr. David Zyluk will also contact the bank to secure additional bank cards for deposit only. These cards are to make it easier in case there is a need to deposit funds to the account outside of the Calgary area. For example, if the membership director or program director needed to deposit funds received in Edmonton.

There was a motion by Master Chung and seconded by Master Lo that the BOD hire Cheryl Lezarre to be the Program Administrator for the Board. All present, voted in favor. Master Chung will contact Cheryl and confirm her acceptance of the position.

It was brought to the Board's attention that two of the athletes from Alberta were delayed during their travel to the Senior Nationals in Montreal in March 2008 due to weather conditions. They were unable to make it to Montreal because they were snow bound and delayed in Ottawa. Consequently they did not make the weigh-in in Montreal and could not participate in the Nationals. However, the athletes had registered for the event and fully intended to attend the Nationals, and was only prevented from attending due to circumstances beyond their control. Each athlete had been allocated \$500.00 of funding due to their performance at the Provincial Team Trials, but the funding had been subject to their participation at the Nationals. A motion was made by Mr. David Zyluk and seconded by Master Yu that the ATA honor the \$500.00 commitment to James Yu and Douglas Barinecutt. All present voted in favour. Mr. Zyluk will ensure that the cheques are issued to the respective athletes.

Next Board of Directors meeting scheduled for April 19<sup>th</sup> in Edmonton. Motion to approve Minutes of Meeting by Master Simon Chung. Seconded by Master James Lo.

Meeting adjourned at 1:00 pm.

Minutes Submitted by: Master Linda Kwan