

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**July 10, 2010 – Edmonton, AB**

**1. Meeting Called to Order at 11:15am.**

**2. Roll Call:**

The following were in attendance at the meeting:

Master Chung, Master James Lo, Master Linda Kwan, Grand Master Yu (arrived at 11:30am), Master Jim Rennie, Master Ken Froese, Ms. Tracy Bonertz, Ms. Magdalena Szczotka and Mr. David Zyluk

Absent: Master Stephen Bartley, Dr. Terry DeFreitas, Mr. Eric Wah

**3. Approval of the Agenda:**

**Additions made to the Agenda:**

Master Chung: Items 9 (Taekwondo Canada Membership fee) and 10 (CTA Update and Matters Concerning CTA) to be included with Item 5 (President's Report)

**Motion to approve the Agenda as amended by Mr. Zyluk. Seconded by Ms. Bonertz. Motion carried.**

**4. Review/Adoption of Minutes of the Previous Meeting:**

Master Chung: Amend roll call, clarifying that Mr. Jeremy Wilhelm and Ms. Radean Adams were present as Guests.

Master Lo: Clarify that Item 6.2 read 'Taekwondo Canada's current ranking system'

**Motion to approve Minutes of the Previous Meeting as amended by Master Froese. Seconded by Master Kwan. Motion carried.**

Discussion arising from Minutes of the Previous Meeting:

[Action item – Master Rennie to create Alberta Ranking System and Sanction Tournament criteria and report to the BOD for their approval by August 31<sup>st</sup> \(in conjunction with Athlete Rep\).](#)

[Action item – Master Kwan and Ms. Szczotka to present ideas to the BOD by August 31, 2010 regarding enforcement of the 80% team training guideline to receive athlete funding.](#) Master Rennie suggested that there needs to be an exception made for long-distance athletes. Ms. Bonertz recommended the development of North, Central and South training centers to ensure access to all athletes.

Master Rennie reported to the BOD information he received from 'Treasurers' Insurance' regarding ATA insurance for ATA sanctioned events. Cost: \$2000.00 per event, which includes \$2,000,000.00 in liability. [Action item – Master Rennie](#)

and Master Froese to further investigate the ATA's insurance needs and bring a proposal to the BOD by August 31, 2010.

## 5. President's Report

- Executive Committee Meeting Minutes from March 20, 2010 were reviewed by the BOD.

Questions arising from EC Meeting:

LaJust Scoring System Purchase by ATA (Agenda Item 8): The system was purchased by the ATA for \$11,707.50 and delivered to the ATA training center in Red Deer at the end of April, 2010. Grandmaster Yu expressed concern that LaJust may not be used at International Events in favor of an alternate system. Master Chung expressed that Taekwondo Canada will continue to use LaJust at the National level. Master Kwan mentioned that she has received communication that LaJust will be used for the World Cup tournament.

Action item – Master Froese to develop a written policy regarding use and storage of the LaJust sparring systems.

Action item – Mr. Zyluk to contact LaJust Canada to inquire about a refund.

- CTA Update and Matters Concerning CTA:  
A new CTA constitution is in the process of being drafted. Version 5 has been presented to the National BOD and there was a decision to have one more meeting, at which time the Draft Constitution will be sent to PSO's for their input.

Action item – Master Chung will distribute the Draft Constitution to the BOD for their input once he has received it from Taekwondo Canada

- Taekwondo Canada Membership Fee:  
At the January 7, 2010 (Halifax, NS) Taekwondo Canada Board meeting, the BOD approved collection of a Membership Fee from the PSOs, and Taekwondo Canada's head office sent out invoices to the PSOs. At the July 4, 2010 (Toronto, ON) Taekwondo Canada BOD Meeting, the BOD voted against collecting a membership from the PSOs. The ATA will be fully refunded the money paid for the membership fee.
- 2010/2011 ATA Budget  
Action item - Committee chairs are asked to propose project-based budgets for the 2010/2011 fiscal year. These proposals to be submitted to Master Lo by August 1<sup>st</sup>, 2010.

## 6. Financial Matters and Treasurer's Report

- Mr. Zyluk presented the Financial Report for the period September 1, 2009 through July 7, 2010. **Motion to adopt the Financial Report as presented by Mr. Zyluk, seconded by Master Kwan. Motion Carried.**

- **Motion by Master Lo that Master Chung send a letter to Ms. Brenda Wichert, requesting her assistance with the Treasurer's duties for 3 months, beginning October 1, 2010. Seconded by Master Froese. Motion carried.**

#### **7. 2010 Senior Nationals Report**

- Cheryl Lezarre gave a Financial Report from the 2010 Senior Nationals, as well as an overview of the tournament. The financial information will be forwarded to the BOD when final figures are available. Master Chung would like to thank the Chang Moo Society for their mats, as well as those Alberta Referees who participated in the Senior National Tournament. Master Rennie expressed his appreciation to the BOD members who volunteered their time to make these Championships a success. Ms. Bonertz expressed her appreciation to Mr. Wah for his donation of meals to the Officials, Referees and Volunteers.

#### **8. LaJust Equipment Purchase – discussed during President's Report**

#### **9. Taekwondo Canada Membership Fee – discussed during President's Report**

#### **10. CTA Update and Matters Concerning CTA – discussed during President's Report**

#### **11. Sanction Report**

- Master Rennie gave the Sanction Committee Report.
- The Sanction Committee (consisting of Master Rennie, Master Thai Le, Master Richard Ashby and Ms. Charlene Beaulieu) reviewed a complaint received from an ATA member against another ATA member. Master Rennie read the original complaint and the Committee's Findings and Recommendations.
- **Motion by Master Lo that the Committee's Report and Recommendations be circulated to the BOD, who would review and respond to Master Rennie within two weeks. Seconded by Ms. Bonertz. Motion carried.**

#### **12. Review of November 15, 2009 Special AGM and Subsequent Bylaw Changes**

- Grandmaster Yu questioned whether a quorum of 20 people was reached for this meeting. It was confirmed that the quorum was met with 20 members, consisting of not less than seven Directors of the Society and not less than thirteen other Special Members and/or Black Belt Voting Members.
- Grandmaster Yu questioned notification for the Special AGM. It was confirmed that notice was made on the official ATA website, as well as being sent by email to Member Clubs. Master Chung noted that it has been standard practice (and precedent setting) for the ATA to notify members of meetings by these methods for the past 10 years.

### 13. Election Process for Upcoming AGM

- Master Kwan reported that the following BOD positions will be up for election at the Fall AGM: 1<sup>st</sup> Vice President, Secretary General, Referee Chair, Medical Chair, Technical Chair and Athlete Representative.
- An email advising of nominations, including a nomination form, will be forwarded to Member Clubs by July 15<sup>th</sup>. Included will be a list of positions and qualifications for each position.
- **Motion by Ms. Bonertz that the Membership Director forward to all Member Clubs a list of Black Belts for membership confirmation, with confirmation sent to the Membership Director by August 1, 2010. Seconded by Master Lo. Motion carried.**
- Once confirmation of membership is received from Member Clubs, the ATA Membership List will be posted on the ATA website.
- **Motion by Master Chung that a Nomination Committee be formed for the 2010 Election Process, consisting of: Master Kwan, Ms. Bonertz and Master Froese. Seconded by Master Rennie. Motion carried.**
- Date set for Nomination Closing of August 24<sup>th</sup>, 2010. **Motion by Master Rennie to hold the AGM on Sunday, October 24<sup>th</sup>, 2010 in Edmonton. Seconded by Master Lo. Motion carried.**

### 14. Other Business

- Discussion of Director terms being changed from four to three years to allow the ATA to get a Casino License. [Action item – Master Chung to contact the AB Gaming Commission to discuss options.](#)
- Dr. DeFreitas submitted a report to be read in her absence. Of note: Dr. DeFreitas applied for and received a complimentary defibrillator for the ATA as a legacy of the Vancouver 2010 Winter Games.
- Athlete Funding: Mr. Zyluk expressed that there was \$10,000.00 available out of the ATA's budget for athlete/coach funding. **Motion by Mr. Zyluk to allocate \$6500.00 to funding for Senior Provincial athletes placing 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> (in a 5–3–1 ratio), with Official Team Coaches to receive funding equal to a 1<sup>st</sup> place athlete; 1<sup>st</sup> place athlete funding will include reimbursement for the ATA tracksuit. Seconded by Master Lo. Motion carried.**
- **Motion by Mr. Zyluk to allocated \$3500.00 to funding for the 4 athletes and 2 coaches who attended the 2010 Pan Am Qualification Games. Seconded by Master Froese. Motion carried.**

### 15. Confirmation of Date of Next Meeting

There will be another BOD meeting prior to the AGM. The Executive Committee will meet to determine a date.

### 16. Motion to adjourn the meeting at 3:30pm by Master Lo.