

Minutes
Board of Directors Meeting
Alberta Taekwondo Association
January 16, 2011 - Red Deer, Alberta

1. Meeting Called to Order at 2:25pm.

Roll Call:

The following were in attendance at the meeting:

Master Chung, Master James Lo, Master Linda Kwan, Master Ken Froese, Ms. Tracy Bonertz, Ms. Magdalena Szczotka, Dr. Terry DeFreitas, Mr. Eric Wah

Absent: Master Stephen Bartley, Grandmaster Myung Ok Yu, Master Jim Rennie, Mr. David Zyluk

Approval of the Agenda:

Additions made to the Agenda:

7.0.a - Indemnity of Board of Directors in Gelsinger et al. v. Chung et al.

7.0.b - Approval of Audited Financial Statements as at August 31, 2010

7.0.c - Fundraising Committee

7.0.d - Funding for 2011 National Championships

Motion to approve the Agenda by Mr. Wah. Seconded by Ms. Bonertz.

Motion carried.

2. Review/Adoption of Minutes of the Previous Meeting:

Motion to approve Minutes of the previous Board of Director's Meeting (July 10, 2010) by Master Froese. Seconded by Master Kwan. Motion carried.

3. Membership Approval

The 2009/2010 ATA Membership List was distributed by Ms. Bonertz, Membership Director. Ms. Bonertz identified a number of members who submitted and paid for 2 year memberships in 2009/2010, but who had incomplete forms based on 2010/2011 membership requirements.

Motion by Master Kwan that those members who submitted two year memberships in 2009/2010, but with incomplete application forms, be notified of the deficiency by the Membership Director and given 30 days to fulfill membership requirements. Seconded by Master Lo. Motion carried.

Motion by Master Lo to approve the 2009/2010 Alberta Taekwondo Association Membership List (membership term ending August 31, 2010) as presented. Seconded by Master Froese. Motion carried.

The 2010/2011 ATA Membership List was distributed by Ms. Bonertz. The Membership Director informed the Board of the following membership application issues and asked the Board for their decision on acceptance or non-acceptance of these items:

- a. late registration (received or postmarked after the November 30, 2010 deadline)
- b. 'in progress' kukkiwon applications
- c. incomplete application (no signature(s), no residential address, no kukkiwon certificate)
- d. member's club no longer in good standing
- e. no payment or late payment

The Board's decision was to not accept applications with items (a), (c), (d) or (e). Item (b) may be accepted with verification from Taekwondo Canada.

Motion by Master Kwan to approve the 2010/2011 membership application forms which were complete and fulfilled all membership requirements by November 30, 2010, with the exception of those members from 2009/2010 addressed above. Seconded by Mr. Wah. Motion carried.

4. Proposed Date of Special General Meeting

Motion by Master Chung to hold a Special General Meeting on Sunday, February 27, 2011. Seconded by Master Kwan. Motion carried.

5. Contract Position

Recommendation to have a formal contract of service signed between the ATA and the Program Administrator, Cheryl Lezzare. Master Kwan presented a draft copy of the proposed terms of the contract. Discussion followed regarding the merits of having a formal contract in consideration of the vested interests of the ATA.

Master Chung and Cheryl Lezarre excused themselves from this portion of the meeting to avoid any conflicts of interest in the discussion.

Motion by Tracy Bonertz that Cheryl Lezarre be added as a signing officer to the Alberta Taekwondo Association account. Seconded by Mr. Wah. Motion carried.

NOTE: Subsequent to this meeting, it was noted that the Bylaws indicate that signing authority shall be designated to only Executive officers of the Society. Hence, Cheryl Lezzare was not added as a signing officer.

6. Insurance

Master Kwan and Cheryl Lezarre will work together on the submission to Taekwondo Canada re: insurance questionnaire.

7. a. Indemnity of Board of Directors

Motion by Dr. DeFreitas to indemnify all current Board Members, namely Master Su Hwan Chung, Master James Lo, Master Linda Kwan, Ms. Tracy Bonertz, Dr. Terry DeFreitas, Mr. Eric Wah, Master Ken Froese, Master Myung Ok Yu, Master Steven Bartley, Ms. Magdalena Szczotka, Mr. David Zyluk and Master Jim Rennie Sr. from liability in the case of Gelsinger et al. v. Chung et al. in accordance with Article 26 of the Alberta Taekwondo Association Bylaws. Seconded by Master Kwan. Motion carried.

b. Approval of Audited Financial Statements

Motion by Dr. DeFreitas to approve the Audited Financial Statements of the Alberta Taekwondo Association as at August 31, 2010. Seconded by Master Froese. Motion carried.

c. Fundraising Committee

Master Lo has discussed possible ATA sponsorships with two individuals: Calvin Jones from Calgary and Craig Morris from Edmonton.

Motion by Master Lo to strike a Fundraising Committee. Seconded by Dr. DeFreitas. Motion carried.

Motion by Ms. Bonertz to appoint Master Lo as Chair of the Fundraising Committee, and Calvin Jones and Craig Morris as Vice Chairs, with the duty of developing policy and terms of reference. Seconded by Mr. Wah. Motion carried.

d. Funding for the 2011 National Championships

Three options were presented by Master Lo as possible funding options:

- 1 - fund athletes who reach the podium at the National Level
- 2 - fund provincial medalists
- 3 - fund provincial medalists, plus provide additional funding for athletes who reach the podium at the National Level

Motion by Master Chung that funding for the 2011 Nationals be given to Master Cha (Head Coach) for his flight and hotel expenses, to Master Kim (Coach) for his flight, and additional funding (TBD) for Master Froese (Team Manager) and Master Lo (Head of Team). Seconded by Mr. Wah. Motion carried.

Master Froese, Master Lo and Cheryl Lezarre will propose funding for athletes to the 2011 Nationals, with a ceiling of \$8000.00 in total funding.

8. Motion to adjourn the meeting at 5:30pm by Tracy Bonertz.