

**Minutes**  
**Board of Directors Meeting**  
**Alberta Taekwondo Association**  
**October 4, 2009 – Red Deer, AB**

**1. Meeting Called to Order at 11:12am.**

**2. Roll Call:**

The following were in attendance at the meeting:  
Master Chung, Master James Lo, Master Linda Kwan, Grand Master Yu, Master Jim Rennie, Master Ken Froese, Ms. Tracy Bonertz, Dr. Terry DeFreitas, Mr. Eric Wah, Ms. Magdalena Szczotka

Absent: Master Stephen Bartley, Mr. David Zyluk

Guests: Mr. Jeremy Wilhelm, Ms. Radean Adams

**3. Approval of the Agenda:**

**Additions made to the Agenda:**

Master Rennie: Discussion of Alberta Team Tracksuits

Master Kwan: 6.1.a. President's Report

6.1.b. 1<sup>st</sup> Vice-President's Report

6.1.c. 2<sup>nd</sup> Vice-President's Report

6.1.d. Secretary-General's Report

**Motion to approve the Agenda as amended by Master Froese. Seconded by Ms. Bonertz. Motion carried.**

**4. Review/Adoption of Minutes of the Previous Meeting:**

Master Kwan: Amend roll call, clarifying that Mr. Eric Wah and Master Linda Kwan joined the meeting in progress after conducting weigh-ins for the Provincial Tournament.

**Motion to approve Minutes of the Previous Meeting as amended by Ms. Szczotka. Seconded by Master Lo. Motion carried.**

**5. Financial Matters and Report**

**5.1. Audit Report (September 1, 2008 – August 31, 2009)**

The Audit report will be ready in six weeks.

**5.2. Financial Report (September 1, 2008 – August 31, 2009)**

The Financial Report was presented in Mr. Zyluk's absence by Grandmaster Yu.

**5.3. Approval of Budget (September 1, 2009 – August 31, 2010)**

Master Chung asked Committees to review their own budget, amending if necessary, and report to Mr. Zyluk before the next Special Meeting.

Discussion of Budget put to next BOD Meeting when Mr. Zyluk is present.

## 6. Business Review

### 6.1.a. President's Report – Master Simon Chung

- Alberta Sport Banff Leadership Summit – Master Chung and Mr. Zyluk attended, and found the Summit to be of great value. If a budget is available in the future, a similar type of Summit should be used for ATA Directors for goal setting and planning.  
[Action item – Master Chung to investigate the possibility of having a BOD retreat/planning meeting in the near future.](#)
- Master Chung and Mr. Zyluk met with Marvin Dobish of Alberta Sport on August 13<sup>th</sup>, 2009 in Edmonton. One of the suggestions Mr. Dobish made to the ATA was that there should be more continuity of the Board during elections years e.g. staggered terms for Directors and a four year term. Also the inclusion of the ex-President as a mentor to the new Board.
- Two attempts were made to bring a Korean team to Alberta for training purposes, but flights were an issue for the teams. We have received a \$4000.00 grant for a Visiting Coach, which must be used prior to the end of our fiscal year. Grandmaster Yu, Dr. DeFreitas, Ms. Szczotka and Mr. Wilhelm will look into dates, time and places that this could still occur over a 7 – 10 day period.  
[Action item - Ms. Szczotka to chair this sub-committee and report to the BOD by Oct. 17. 2009 so the ATA can announce this event.](#)  
[Contact person to Korea for the Coach – Grand Master Yu](#)  
[Schedule for training - Mr. Wilhelm, Dr. DeFreitas and Ms. Szczotka](#)
- Team Trials in Kingston in July, 2009: no Alberta medals. High intensity team training and more exposure to international events is needed, both for athletes and coaches. Perhaps additional funding (20 – 30% of total) from the ATA could be made available for team coaches.
- The ATA's bid for the 2010 Senior Nationals was successful. It will be held at the Shaw Conference Centre, May 1 & 2, 2010. The tournament will include Poomse and a Paralympics component. Grandmaster Yu suggested that sponsorship be sought for the Paralympics component.
- Master Chung will be attending the World Championships in Copenhagen, Denmark and a Taekwondo Canada BOD meeting at the end of October.
- 2010 Junior National results will be used to choose athletes who will attend the Youth Olympic Junior Qualifying tournament in Tijuana, Mexico in March. Master Chung will forward to Directors further information on this tournament.

#### **6.1.b. 1<sup>st</sup> Vice-President's Report – Master James Lo**

- Master Lo will prepare and submit a flow chart showing how the ATA would benefit from standardized procedures and timely communication. Master Lo will contact Richard Ashby for assistance. Master Froese, Jeremy Wilhelm and Radean Adams were also asked to participate in this project.  
[Action item - Master Lo to work with above mentioned persons to create a flow chart by the end of October.](#)

#### **6.1.c. 2<sup>nd</sup> Vice-President's Report – Grandmaster Yu**

- No report.

#### **6.1.d. Secretary General's Report – Master Linda Kwan**

- Master Kwan expressed concern over the timeliness of communication from Taekwondo Canada.

### **6.2. Committee Chair Reports:**

**Coaching Committee** - Reported by Mr. Jeremy Wilhelm and Master Jim Rennie

- Discussion of Alberta Team Tracksuits; suggestion that one person do the ordering. **Motion by Master Rennie that ordering of tracksuits is added to the duties of the athlete representative. Seconded by Master Chung. Motion carried.**  
[Action item – Athlete rep to come up with tracksuit and price by October 10 for ATA athletes to place order.](#)
- Suggestion that we use Taekwondo Canada's current ranking system for elite athletes and another is developed for Alberta athletes.
- Master Rennie will look into policy requirements/insurance needs for clubs wishing to hold an 'ATA sanctioned' tournament.  
[Action item – Master Rennie to create Alberta Ranking System and Sanction Tournament criteria and report to the BOD for their approval by October 31, 2009.](#)
- Team training started in Edmonton on October 3, 2009. Grandmaster Yu will speak to Master Cha upon his return to Calgary to determine a location and time for Calgary team training.

### **Competition Committee – Master Ken Froese**

- Master Froese presented to the Board his written report.
- Master Lo volunteered Master Phil Clark to assist with the site set-up and tear-down at the 2010 Senior Nationals.  
[Action Item – Master Lo to contact Master Clark for the site set-up for Sr. Nationals by October 31, 2009.](#)
- Question regarding the upgrading of the ATA scoring system to account for new WTF rules. Michael Chung will be asked to look into this prior to the next Provincial tournament.
- Due to Junior Nationals being held in January, 2010, **motion made by Master James Lo to hold the Junior Provincial Black Belt tournament in conjunction with the Tiger Challenge Tournament, November 14<sup>th</sup> at Concordia University College. Seconded by Master Ken Froese. Motion carried.** 100% of the Junior A fees will go to the ATA - \$75.00 per entrant. Junior B and Junior C entry fees will remain with Tiger Taekwondo. Master Froese has Provincial medals from last year that we will use for this event.
- 2010 Senior Provincial Tournament – tentative date March 13<sup>th</sup>, 2010 in Edmonton. Possible venues in Edmonton will be explored.

### **Sanction and Awards Committee – Master Jim Rennie**

- Only one complaint was received – Master Rennie attempted to follow up with the concern, but the complainant refused to give further information.
- Master Chung suggested that the ATA focus on awarding excellence in Alberta members.

### **Referee Committee – Mr. Eric Wah**

- 3 Referee clinics were offered last year, in Whitecourt, Edmonton and Calgary. Thank you to Master Chung, Master Rennie and Grandmaster Yu for use of their gyms.
- There were 47 graduates of the referee seminars: 6-A1, 3-A2 and 38-A3.
- The next referee seminar will be offered October 25<sup>th</sup> in Edmonton. Information will be put on the ATA website immediately.
- Mr. Wah is working with Taekwondo Canada Referee Chairman Mr. Bill Jones to standardize the Provincial courses.
- Mr. Wah is pleased to recommend Alberta referees to National tournaments and international events.
- Committee of Mr. Wah, Ms. Bonertz, Mr. Zyluk and Master Robin Peterman appointed to discuss a Professional Development fund for Alberta Referees.  
[Action item – Mr. Wah to create professional development fund Policy with above mentioned persons and submit to the Board for their approval before Oct. 31 2009.](#)
- Discussion that Referee Seminars could be held in conjunction with Alberta Team Training, possibly at a Red Deer location. Ms. Szczotka will report in two weeks if a date is available. Ms. Adams will see if a gym rental in Red Deer is possible for this event.

Action item - Ms. Szczotka to communicate with Ms. Adams for gym rental in Red Deer by Oct. 17. 2009.

### **Medical Committee – Dr. Terry DeFreitas**

- Dr. DeFreitas presented to the Board her written report.
- Following up on a proposal with Mount Royal for athletic therapists at Provincial Tournaments.
- Updated drug-testing and concussion information on ATA website.
- Dr. DeFreitas would like to implement IST with team training, perhaps starting with the team training session in Red Deer.
- Discussion of Paralympic Taekwondo at tournaments – would like to see this implemented at the local level. Will distribute discussion paper previously sent to Taekwondo Canada.
- Would like to have four Athletic Therapists from Mount Royal College at the National tournaments – would cost \$75.00/day for each. Master Chung will review the National contract requirements to see what the ATA needs to cover.
- Discussion over the legal liability at National tournaments for medical doctors in the absence of a Chief Medical Doctor. As it stands with the current arrangement of a chiropractor, Dr. DeFreitas can not participate as team doctor for Alberta unless there is a designated Medical Doctor as Chief Medical Officer at the venue.

### **Athletes Representative – Ms. Magdalena Szczotka**

- Decision by the Board that Alberta Team Members must attend at least 80% of Alberta team training to be eligible for ATA funding to National and International events.  
[Action item – Ms. Szczotka to create a team training schedule and inform ATA athletes of the above mentioned rule by Oct 17. 2009.](#)

### **Membership Committee – Ms. Tracy Bonertz**

- 2009-2010 membership forms are available on the ATA website. Revenue from membership fees will not be as great as last year, due to the implementation of the 2-year membership.
- Taekwondo Canada may implement a membership fee of \$2.00/month for each registered black belt (\$1 to Provincial organization, \$1 to National organization). Possible start date would be April 1, 2010. Taekwondo Canada will decide at the October Board Meeting at which time they will inform the Provinces. Ms. Bonertz will submit a proposal to Master Chung for him to submit to the NSO at the Board Meeting.  
[Action Item – Ms. Bonertz to submit a proposal to Master Chung and the Board for their approval no later than October 21. 2009.](#)

### **6.3. ATA Constitution Amendment and Date of Special Meeting**

- Master Chung presented, for discussion purposes, proposed Bylaw changes to Article 5 – Membership, Article 7 – Officers, Article 13 – Nominations & Elections and the addition of a Dissolution Clause and provision for ex-officio to the Board of Directors.
- **Motion by Dr. Terry DeFreitas to add the Bylaw Amendments to the Agenda of a Special AGM to be held November 15<sup>th</sup>, 2009 in Edmonton. Seconded by Master Jim Rennie. Motion carried.**

### **7. Other Business (submitted by Directors during approval of the Agenda)**

### **8. Confirmation of Date of Next Meeting**

Special AGM meeting to be held Sunday, November 15<sup>th</sup> in Edmonton, 9:00am.

### **9. Motion to adjourn the meeting at 3:00pm by Master Froese.**